

Payne, Secretary of Housing & Community Development; Alvin C. Collins, Secretary of Human Resources; Stuart O. Simms, Secretary of Juvenile Justice; Eugene A. Conti, Jr., Ph.D., Secretary of Labor, Licensing, & Regulation; John R. Griffin, Secretary of Natural Resources; Bishop L. Robinson, Secretary of Public Safety & Correctional Services; Col. David B. Mitchell, Secretary of State Police; David L. Winstead, Secretary of Transportation; Nancy S. Grasmick, Ph.D., State Superintendent of Schools; Patricia S. Florestano, Ph.D., Secretary of Higher Education; Ronald M. Kreitner, Director of Planning.

DEPUTY DIRECTOR

Ernest W. Mosby (410) 767-8232

SPECIAL ASSISTANT & OFFICE MANAGER

Sharon M. Jackson (410) 767-8232

The Office of Minority Affairs was created in 1980 (Chapter 25, Acts of 1980). It replaced the Office of Minority Business Enterprise of the Department of Economic and Community Development.

The Office of Minority Affairs strengthens business development by affording economic opportunity to all citizens and including minority-owned firms in the State procurement process. The Office promotes and coordinates programs to strengthen such firms and provides them with technical and management assistance. The Office encourages State agencies to strive for 14 percent minority participation on all procurements and contracts as authorized by the *Code of Maryland Regulations* (COMAR, Title 21). On matters affecting minority employment, rights, and interests, the Office advises the Governor and assists minority citizens, as authorized by the Governor (Code State Government Article, secs. 9-301 through 9-306).

**INTERDEPARTMENTAL ADVISORY COMMITTEE
FOR MINORITY AFFAIRS**

Luwanda W. Jenkins, *Chair*
(410) 767-8232

The Interdepartmental Advisory Committee for Minority Affairs was created within the Office of Minority Affairs in 1986 (Chapter 719, Acts of 1986). The Committee advises the Director of the Office of Minority Affairs on proposals to promote minority businesses in Maryland and the hiring of minority persons in the State.

The Committee has nineteen ex officio members (Code State Government Article, sec. 9-303.1).

OFFICE ON VOLUNTEERISM

Margaret A. O'Neill, *Director*

300 West Preston St., Room 608 (410) 767-4496
Baltimore, MD 21201 1-800-321-8657
fax: (410) 333-7124
TTY: (410) 333-3098

BUDGET (CODE DA0505, formerly 23.01.05.05)

Funds	FY1994 (actual)	FY1995 (actual)	FY1996 (approp.)
General	\$ 204,638 . . .	\$ 228,786 . . .	\$ 244,658
Special	\$ 45,081 . . .	\$ 50,682 . . .	\$ 300,000
Federal	\$ 757,032 . . .	\$ 2,968,916 . . .	\$ 5,362,999
Total Funds . . .	\$ 1,006,751 . . .	\$ 3,248,384 . . .	\$ 5,907,657

Staff

Authorized	4	3	3
Contractual (FTE)	4	6	12
Total Staff	8	9	15

ORGANIZATIONAL STRUCTURE

OFFICE ON VOLUNTEERISM

Margaret A. O'Neill, *Director* (appointed by Governor)
. (410) 767-4496

VOLUNTEER MARYLAND

Cathy L. Brill, *Director* (410) 514-7270

Formed in 1986, the Office on Volunteerism provides support for volunteer programs in public and private agencies throughout Maryland (Chapter 13, Acts of 1986). The Office provides information and referrals to individuals and program staff; sponsors conferences and workshops for administrators, staff, and volunteers; and coordinates recognition events and award ceremonies. The Office also administers the *Volunteer Maryland Program*, a National Community Service Demonstration Project (Code State Government Article, secs. 9-1301 through 9-1310).

VOLUNTEER MARYLAND

Cathy L. Brill, *Director*
(410) 514-7270

Volunteer Maryland was created in 1993 by the Governor's Advisory Board on Service and Citizenship. Volunteer Maryland is one of seven demonstration projects of national service around the country funded by the federal Commission on National and Community Service. The project also is supported by private contributions.

Volunteer Maryland recruits coordinators and associates who dedicate a year of public service to Volunteer Maryland. After training in volunteer management and empowerment techniques, teams of coordinators and associates are placed in government and private nonprofit agencies to strengthen their volunteer programs.

Defunct Agencies of
OFFICE ON VOLUNTEERISM

GOVERNOR'S VOLUNTEER COUNCIL

Replaced by Governor's Commission on Service in 1994.